



Todd Harms
Fire Chief

Sacramento Metropolitan Fire District

10545 Armstrong Ave., Suite 200 · Mather, California 95655 · Phone (916) 859-4300 · Fax (916) 859-3700

BOARD OF DIRECTORS - REGULAR MEETING

Thursday, September 10, 2020 – 6:00 PM

Held Remotely Via Zoom

Phone: (669) 900-6833

Webinar ID: 984 1546 1286 #

Password: 874 460 999 #

Jennifer Sheetz
Board President
Division 5

Matt Kelly
Board Vice President
Division 7

Cynthia Saylor
Board Secretary
Division 1

Grant Goold
Board Member
Division 2

Randy Orzalli
Board Member
Division 3

Ted Wood
Board Member
Division 4

D'Elman Clark
Board Member
Division 6

Gay Jones
Board Member
Division 8

Walt White
Board Member
Division 9

The mission of the Sacramento Metropolitan Fire District is to provide professional and compassionate protection, education and service to our community.

The Governor has declared a State of Emergency to exist in California as a result of the threat of COVID-19 (aka the "Coronavirus"). The Governor issued Executive Order N-25-20 and N-29-20, which directs Californians to follow public health directives including canceling large gatherings. The Executive Order also allows local legislative bodies to hold meetings via conference calls while still satisfying state transparency requirements.

The Governor has also issued Executive Order N-33-20, prohibiting people from leaving their homes or places of residence except to access necessary supplies and services or to engage in specified critical infrastructure employment.

The Public's health and well-being are the top priority for the Board of Directors of the Sacramento Metropolitan Fire District and you are urged to take all appropriate health safety precautions. To facilitate this process, the meeting of the Board will be available via Zoom at the phone number listed above. **If you prefer viewing the meeting via the Zoom Application, please contact Board Clerk Penilla via email at the address listed below.**

Note: The meeting is being held solely by remote means and will be made accessible to members of the public seeking to attend and address the Board solely through the phone number set forth above, except that members of the public seeking to attend and to address the Board who require reasonable accommodations to access the meeting, based on disability or other reasons, should contact the following person at least forty-eight (48) hours in advance of a Regular meeting to make arrangements for such reasonable accommodations:

Melissa Penilla
Board Clerk
(916) 859-4305

Penilla.melissa@metrofire.ca.gov

The Board will convene in open session at 6:00 p.m.

Serving Sacramento and Placer Counties



Sacramento Metropolitan Fire District

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REGULAR BOARD MEETING AGENDA

THURSDAY, SEPTEMBER 10, 2020

CALL TO ORDER

METRO CABLE ANNOUNCEMENT

The Open Session Meeting is videotaped for cablecast on Metro Cable 14. Replay on Saturday, September 12th at 2:00 pm and Monday, September 14th at 6:00 pm on Channel 14; Webcast at www.sacmetrocable.tv.

PUBLIC OPPORTUNITY TO DISCUSS MATTERS OF PUBLIC INTEREST WITHIN DISTRICT JURISDICTION INCLUDING ITEMS ON OR NOT ON AGENDA

*The Board of Directors of the Sacramento Metropolitan Fire District appreciates and encourages public interest and welcomes questions and opinions at its meetings. Public members desiring to address the Board are requested to first be recognized by the presiding officer and identify themselves for the record. The presiding officer may in the interest of time and good order limit the number of public member presentations. Speakers' comments will be limited to **three minutes** (Per Section 31 of the Board of Directors Policies and Procedures).*

In accordance with Section 31 of the Board of Directors Policies and Procedures, members of the Public requesting their written comments be read into the meeting record must be present or have a representative present to read their comments during the time allotted.

CONSENT ITEMS

Matters of routine approval including but not limited to action summary minutes, referral of issues to committee, committee referrals to the full Board, items that require yearly approval, declaration of surplus equipment, and other consent matters. Consent Agenda is acted upon as one unit unless a Board member requests separate discussion and/or action.

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| CONSENT ITEMS | |
| 1. Action Summary Minutes Recommendation: Approve the Action Summary Minutes for the Regular Board meeting of August 27, 2020. | 5 |
| 2. Amendment to Extend Current Radio System Licensing Agreement Recommendation: Approve the amendment to extend the current Sacramento Regional Radio Communications System agreement and authorize the Fire Chief to approve the amendment | 9 |
| 3. Revised LOU for the Single Role Paramedic Program Recommendation: Adopt a resolution with the proposed 15% day incentive for Single Role Paramedic employees. | 11 |
| 4. Resolution Adopting the FY 2020/21 Appropriations Limit Schedule Recommendation: Adopt a Resolution establishing an appropriation (Gann) limit Fiscal Year 2020/21. | 21 |

ACTION ITEMS

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| 1. FY2019 Assistance to Firefighters Grant – Award Acceptance <i>(Erin Castleberry, Administrative Specialist)</i> Recommendation: Adopt the Grant Acceptance Resolution for IAFF's Fire Ground Survival Training. | 25 |
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2. **MOU – Cosumnes CSD FY2018 State Homeland Security Grant** **27**
(Erin Castleberry, Administrative Specialist)
Recommendation: Adopt a Resolution authorizing the execution of the MOU between Metro Fire and Cosumnes Fire.

3. **COVID-19 Response Units** *(Chief Harms and Assistant Chief Law)* **36**
Recommendation: Adopt a Resolution authorizing the Fire Chief to execute an agreement with Sacramento County for COVID-19 Response Units, and the Chief Financial Officer to submit claims for payment.

4. **Fiscal Year 2020/21 Final Budget** *(CFO Thomas)* **40**
**** PDF Separate Attachment**
 - A. Resolution – 2020/21 Final Budget for the General Operating Fund 212A **41**
 - B. Resolution – 2020/21 Final Budget for the Capital Facilities Fund 212D **43**
 - C. Resolution – 2020/21 Final Budget for the Grants Fund 212G **45**
 - D. Resolution – 2020/21 Final Budget for the Development Impact Fees Fund 212I **47**
 - E. Resolution – 2020/21 Final Budget for the Leased Properties Fund 212L **49**
 - F. Resolution – 2020/21 Final Budget for the IGT Fund 212M **51**

Recommendation: Receive Presentation/Adopt FY 2020/21 Final Budget Resolutions.

REPORTS

1. **PRESIDENT'S REPORT**—*(President Sheetz)*

2. **FIRE CHIEF'S REPORT**—*(Chief Harms)*
OPERATIONS' REPORT – *(Deputy Chief Bridge)*

3. **SMFD – FIREFIGHTERS LOCAL 522 REPORT**

4. **COMMITTEE AND DELEGATE REPORTS**
All Committee Meetings will be held at the Sacramento Metropolitan Fire District Board Room, 10545 Armstrong Avenue, Mather, California unless otherwise specified.
 - A. **Executive Committee** – *(President Sheetz)*
Next Meeting: TBD

 - B. **Communications Center JPA** – *(DC Shannon)*
Report Out: September 8, 2020 at 9:00 AM
Next Meeting: September 22, 2020 at 9:00 AM



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- C. California Fire & Rescue Training JPA – (DC Shannon)**
Next Meeting: September 17, 2020 at 4:00 PM
Location: 3121 Gold Canal Drive
Rancho Cordova, CA 95670
- D. Finance and Audit Committee – (Director Orzalli)**
Next Meeting: TBD
- E. Policy Committee – (Director Goold)**
Next Meeting: TBD

BOARD MEMBER QUESTIONS AND COMMENTS

ADJOURNMENT

NEXT BOARD MEETING(S):

Unless specified differently, all meetings of the Board are held at Sacramento Metropolitan Fire District, 10545 Armstrong Avenue, Mather, CA

- Next Board Meeting – September 24, 2020 at 6:00 PM

The following action and presentation items are scheduled for the next board meeting agenda. Board members are requested to identify additional action or presentation items they desire to be scheduled on the agenda.

ANTICIPATED AGENDA ITEMS: TBD

Posted on September 4, 2020

Melissa Penilla, Clerk of the Board

* No written report

**  Separate Attachment

DISABILITY INFORMATION:

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Clerk of the Board at (916) 859-4305. Notification at least 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting.